

10-27-16

Dear Parents and Guardians,

You will be receiving a packet of forms that contain the required forms for the health office; these forms will also be available for downloading from the ABBS website. Please read all of these forms carefully as a parent/guardian signature is needed on all and, in some cases, your signature is asked for more than once.

If you need help with the forms or have any questions, I am usually available to meet on Wednesday, Thursday and on Friday morning from 7:45 am until 11:30 am. Please let me know and we will confirm an appointment time.

These forms may be hand-delivered, scanned and emailed, faxed, or mailed to your pediatrician's office and returned to me in any manner listed above.

I realize the amount of paperwork involved, please keep in mind, though, that the forms safeguard the well being of your child as they offer timely information, delineate treatment protocols, and allow me to communicate with your student's health provider as necessary.

Please return the completed forms to the Health Office as soon as possible. Your cooperation is very much appreciated.

Thank you.

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